



VACANCY

Post of Human Resource Manager on Contract

The Mauritius Standards Bureau is a corporate body which has been set up by the Mauritius Standards Bureau Act 1993. The Bureau is responsible, *inter alia*, for standardization and conformity assessment services and is the enquiry point for WTO/TBT.

Applications are invited from suitably qualified candidates who wish to be considered for appointment as **Human Resource Manager on contract** for an initial period of one year, renewable annually for a maximum period of three years, subject to satisfactory performance.

Qualifications:

- A**
- (i) A degree in Human Resource Management from a recognised institution or an equivalent qualification acceptable to the Standards Council;
 - (ii) reckon at least ten years' post-qualification experience in the field of Human Resource Management; and
 - (iii) are computer literate.
- B** Candidates should:
- (i) be fully conversant with human resource policies, rules, regulations, practices and related legislation for the Public Sector and the latest trends in human resource management;
 - (ii) possess good leadership and strong communication, interpersonal and negotiating skills;
 - (iii) possess good problem-solving skills and the ability to analyse complex human resource matters;
 - (iv) have the ability to work in a multi-disciplinary team; and
 - (v) be capable to work under pressure and meet tight deadlines.

Salary Negotiable
Scale:

The duties for the post are available on the website of the Mauritius Standards Bureau.

Mode of Application

Applications should be submitted using the prescribed MSB application form which are available either at the **Reception Desk of the Mauritius Standards Bureau at Moka** or **may be downloaded from the website at <http://msb.intnet.mu>**. Further information is also available on the website of the MSB.

The prescribed Application Form duly filled in, together with photocopies of National Identity Card, Birth, Educational & Professional Certificates and documentary evidence of any experience claimed should be submitted by registered post to the **Director, Mauritius Standards Bureau, Villa Road, Moka 80805 not later than 3 pm on 25 September 2026**.

The envelope should be clearly marked "**Human Resource Manager**" on the left-hand corner.

Evidence of knowledge/experience claimed and equivalence of qualification acceptable to the Standards Council

The onus for the submission of written evidence of knowledge/experience claimed and equivalence of qualification (if applicable) acceptable to the Standards Council from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge/experience claimed and Equivalence Certificate, as appropriate, by the closing date.

Only the best qualified candidates will be called for interview.

The Bureau reserves the right not to make any appointment as a result of this advertisement.

2026-09-11