# MAURITIUS STANDARDS BUREAU

# VACANCY

## Post of Procurement Manager on Contract

The Mauritius Standards Bureau is a corporate body established under the Mauritius Standards Bureau Act 1993 and operates under the aegis of the Ministry of Industry, SME and Cooperatives. The Bureau is responsible, inter alia, for standardisation, testing, certification, calibration and conformity assessment services and serves as the national enquiry point for matters relating to the WTO Agreement on Technical Barriers to Trade.

Applications are invited from suitably qualified candidates who wish to be considered for appointment as **Procurement Manager on contract** for an initial period of one year, renewable annually, subject to satisfactory performance, up to a maximum aggregate period of three years.

**QUALIFICATIONS**

By selection from among candidates who possess:

**A** A degree in Procurement and Supply Management or Purchasing and Supply Management from a recognised institution or an equivalent qualification acceptable to the Standards Council.

**B** Reckon at least 10 years' experience in Procurement and Supply Management.

**C** Candidates should –

(i) have a sound knowledge of procurement and supply policies and practices;
(ii) have the ability to lead and motivate staff;
(iii) have the ability to handle complex procurement and supply matters;
(iv) possess good organising and administrative skills;
(v) have the ability to train and develop staff; and
(vi) have the ability to interact with officers at all levels.

**2.** Candidates should produce written evidence of experience/knowledge claimed.

**Salary:** Negotiable

The duties attached to the post are available on the website of the Mauritius Standards Bureau.

**MODE OF APPLICATION**

Applications should be submitted using the prescribed MSB application form, which is available from the Reception Desk of the Mauritius Standards Bureau at Moka or may be downloaded from the website at http://msb.intnet.mu. Further information is also available on the MSB website.

The duly completed prescribed application form, together with photocopies of the applicant's National Identity Card, birth certificate, educational and professional certificates, and documentary evidence in support of any experience claimed, should be submitted by registered post to the Director, Mauritius Standards Bureau, Villa Road, Moka 80805, not later than 3.00 p.m. on 11 November 2026.

The envelope should be clearly marked "Procurement Manager on contract" in the top left-hand corner.

**EVIDENCE OF QUALIFICATIONS AND EXPERIENCE CLAIMED**

The onus for the submission of written evidence of knowledge/experience claimed and equivalence of qualification (if applicable) acceptable to the Standards Council from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge/experience claimed and Equivalence Certificate, as appropriate, by the closing date.

Only the best qualified candidates will be called for interview.

The Bureau reserves the right not to make any appointment following this advertisement.

2026-10-26