MAURITIUS STANDARDS BUREAU
MOKA

List of duties of Internal Auditor/Senior Internal Auditor

Duties To perform the following duties: -

1. To devise and implement an internal audit control and verification system for the purpose of checking the accuracy and effectiveness of the Bureau's Accounting, Costing, Budgetary Control, Stores and Assets record.
2. To recommend improvement to records and procedures in order to minimise errors and avoid defalcation, wastage and fraud.
3. To report on deficiencies and propose appropriate remedial measures.
4. To maintain close liaison with the Bureau's external auditors to ensure that audit programmes are well-co-ordinated.
5. To verify all accounting statements produced for statutory purpose or for management.
6. To ascertain that statutory provisions and internal regulations are being complied with.
7. To undertake special audit investigations as directed by the Director/Standards Council.
8. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Internal Auditor/Senior Internal Auditor in the roles ascribed to him.

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