

**MAURITIUS STANDARDS BUREAU**  
**MOKA**

**List of duties – ICT Technician**

1. To be responsible to the IT Analyst/Senior IT Analyst as follows: –
  - (i) to assist the IT Analyst/Senior IT Analyst (on roster) in his duties;
  - (ii) to coordinate and perform computer operations and support activities.;
  - (iii) to install and configure hardware and software and provide preventive measures and technical support thereon;
  - (iv) to operate computer systems, perform backups and keep records thereof.;
  - (v) to comply with and implement security measures to computer systems.;
  - (vi) to commission ICT equipment.;
  - (vii) to carry out survey/audit of ICT equipment and keep records thereof.;
  - (viii) to troubleshoot computer hardware and software, as and when required..
  
2. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the ICT Technician in the roles ascribed to him.

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