



VACANCY

Post of Driver/Office Attendant

The Mauritius Standards Bureau is a corporate body which has been set up by the Mauritius Standards Bureau Act 1993. The Bureau is responsible, *inter alia*, for standardization and conformity assessment services and is the enquiry point for WTO/TBT.

Applications are invited from qualified candidates who wish to be considered for the post of **Driver/Office Attendant**

Qualifications:

By selection from among candidates who possess –

- (A) (i) the certificate of Primary Education; and
(ii) a valid driving license (manual gear) to drive cars or vans up to 2.5 tons.

Candidates should -

- (B) (i) have a basic knowledge of mechanics and simple vehicle maintenance.
(ii) have a good eyesight;
(iii) possess qualities such as reliability and trustworthiness;
(iv) have a positive attitude towards work and are able to get on well with people; and
(v) have the ability to communicate in English and French.

Salary Scale: Rs 15485 x 260 – 17825 x 275 – 18925 x 300 – 19525 x 325 – 21475 x 375 – 22225 x 400 – 23425 x 525 – 26050 x 675 – 27400 (MSB 4)

Note Selected candidates will be required to undergo a medical test to assess their eyesight and physical fitness.

Age Limit: Candidates, unless already in approved service, should not have reached their 45th birthday by the closing date for the submission of applications.

The Scheme of Service for the post is available on the website of the Mauritius Standards Bureau.

Method of application

Applications should be submitted on forms which are available either at the **Reception Desk of the Mauritius Standards Bureau at Moka** or may be downloaded from the website at <http://msb.intnet.mu>. Further information is also available on the website of the MSB. Application forms duly completed should be submitted by registered post to **The Director, Mauritius Standards Bureau, Villa Road, Moka not later than 3 pm on 15 March 2024.**

The envelope should be clearly marked “**Driver/Office Attendant**” on the left-hand corner.

Only the best qualified candidates will be called for interview.

The Bureau reserves the right not to make any appointment as a result of this advertisement.

Date: 2024-03-02